



## **Regional Board Meeting**

**January 24, 2024**

- I. Call to Order
- II. Roll Call
- III. Organization of the Board
  - a. Election of Chair/Election of Vice Chair
  - b. Appointment of Regional Board Representative to the Foundation Board
- IV. Approve Minutes: September 27, 2023
- V. Public Comment
- VI. Presentation from the Musical Theatre Department
- VII. Closed Session
  - a. Personnel Matters
- VIII. Reports
  - a. Financial Report.....Dr. Cihak
    - i. Revenue
    - ii. Expenditures
  - b. School Report.....Dr. Cihak
    - i. First Semester Review and Upcoming Projects
    - ii. Audition Data
  - c. Foundation Report.....Foundation Representative
- IX. Unfinished Business
- X. New Business
  - a. FY23 Budget Adjustment Proposal
  - b. 2025 International Trips
  - c. Activity Fund Audit Report
  - d. VACorp Audit Report
  - e. VDOE Program Evaluation Mid-Term Report
  - f. Approval of Foundation Board Member(s).....Foundation Representative
- XI. Items by Board Members
- XII. Adjournment

# REGIONAL BOARD MEETING

## September 27, 2023

### MINUTES

The Regional Board of The Governor's School for the Arts met at SECEP offices and virtually on September 27, 2023. Attending the meeting were:

#### Regional Board Members In Person

Ms. LaChanda Parker	Franklin
Ms. Kim Melnyk	Virginia Beach

#### Regional Board Members Virtual

Ms. Amanda Dean	Chesapeake
Mr. Carlos Clanton, Chair	Norfolk
Ms. Quniana Futrell	Portsmouth
Dr. Cardell Patillo	Portsmouth
Ms. Lynn Bradley	Southampton

#### Superintendents In Person

Dr. Jared Cotton	Chesapeake
Dr. Theo Cramer	Isle of Wight
Dr. Sharon Byrdsong	Norfolk
Dr. John Gordon, III	Suffolk
Dr. Donald Robertson	Virginia Beach

#### Superintendents Virtual

Dr. Elie Bracy III	Portsmouth
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#### Division Staff In Person

Dr. Dornswalo Wilkins-McCorey, Gifted Coordinator	Virginia Beach
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#### GSA Staff In Person

Dr. Shelly Cihak	Executive Director
Ms. Deborah Thorpe	Assistant Director
Ms. Kristen Outlaw Hartman	Office Manager

#### GSA Instructors and Students In Person

Ms. Amanda Gates, Chair	Instrumental Music
Dr. Stephen Coxe, Artistic Director	Instrumental Music
Elias Shapero, Virginia Beach	Instrumental Music

#### Call to Order

The meeting was called to order by Mr. Clanton at 11:04 a.m.

### **Roll Call**

As members, staff, and guests introduced themselves, attendance was taken by Dr. Cihak.

### **Approval of Minutes**

There were no corrections of the minutes for May 24, 2023. The minutes were approved as presented by unanimous consent.

### **Public Comment**

None.

### **Presentation by Instrumental Music Department**

Dr. Cihak introduced Elias Shapero, cellist, who played the Prelude from Cello Suite Number 3 by Bach. Elias is a senior from Virginia Beach's Cox High School. When asked about his GSA experience, Elias said that he did not think he would be where he is without GSA. When at his audition, he said he met so many smiles from the faculty and students and they made him feel at home. Ms. Melnyk asked Elias what is next for him. Elias said that he was applying to conservatories and colleges with the plan to continue playing cello.

Dr. Cihak introduced Amanda Gates, Chair of the Instrumental Music Department, and Dr. Stephen Coxe, Artistic Director of the Instrumental Music Department.

### **Closed Session**

None

### **Reports**

#### **Financial**

- a. **Revenue:** Referring to the September 19, 2023 revenue report, Dr. Cihak noted that \$259,315.16 has been received toward the state entitlement. Tuition invoices will be sent to participating school divisions in early October.
  
- b. **Operational Budget Expenditures:** Dr. Cihak shared that the September 19, 2023 expenditure report is in line with where it should be this time of year and amounts approved for the FY24 budget. Encumbrances in contracts have carried over from FY23 to cover the security upgrade project. Additionally, money was transferred out of supplies to cover the advanced degree stipend for a new hire.

Ms. Melnyk moved to approve the financial reports. Dr. Patillo seconded. The financial reports were approved unanimously.

#### **School Report**

1. **Opening Day 2023 and Summer Reflection:** Dr. Cihak shared that the building was busy over the summer hosting activities and events to enrich young people,

connect with the community, and assist with recruitment. Events included: 1<sup>st</sup> ever Woodwinds camp for middle and high school students; Two sold-out weeks of our popular visual arts camp for middle school students; 8 vocal music workshops for middle and high school students; 1<sup>st</sup> Hampton Roads Summer Intensive for Richmond Ballet (sold-out); 64 open community dance classes for individuals of all ages. GSA also hosted TRSKids musical theatre camp, Virginia Stage Company's Theatre Camp, and the Coastal Broadway Collective Camp. Additionally, Dr. Cihak shared the success of Opening Day, held at the newly reopened Roper Theatre. Dr. Cihak also mentioned that numerous students, alumni, and faculty members have been cast in Virginia Stage Company's production of *Fiddler on the Roof* and Virginia Musical Theatre's production of *The Little Mermaid*. Dr. Cihak also gave a preview of the many activities happening throughout October, which includes numerous festivals, performances, and the trip to Japan.

Ms. Melnyk, who is also the VMT board, shared that VMT values their partnership with GSA. She challenged anyone who sees a VMT to so tell the difference between a GSA student and an Equity actor. She reminded board members to contact her should they want tickets to a VMT performance.

2. **2023-2024 Enrollment Update:** Dr. Cihak reviewed the updated enrollment data and explained that GSA is at the highest enrollment in the history of the school, with a total enrollment of 396.
3. **Recruiting and Audition Plan:** Dr. Cihak shared the calendar of recruitment events for the 2023-2024 school year, including virtual GSA nights for each school division, an open house for families, and an open house for counselors/GRTs/administrators. The first Meet GSA event was on September 26<sup>th</sup> (Suffolk) and it was very successful. Dr. Cihak shared that she is working to bring students to showcase GSA at middle schools with meetings already scheduled for Chesapeake, Franklin, Portsmouth, Southampton, and Suffolk. Students from ODS in Virginia Beach will travel to GSA for a tour and master classes, while Norfolk is still working on scheduling visits. Additionally, GSA is working with over 400 community organizations from faith-based organizations to community centers to military liaisons, as well as attending informational events within school divisions and the community at-large.
4. **Performance Calendar:** Dr. Cihak shared the performance calendar for the 2023-2024 school year, clarifying that numerous events have yet to be scheduled, to include senior capstone art exhibitions and recitals. Dr. Cihak also shared that upcoming events are included in the monthly GSA Happenings document and to please contact Dr. Cihak if Committee members would like tickets to any event.

5. **Introduction of New Staff:** Dr. Cihak reviewed the new staff added to the GSA roster for the current year, including numerous GSA alumni and incredible professionals in their artistic fields.
6. **Facility Update:** Dr. Cihak provided an overview of the security upgrades to the existing facility as a result of funding approved by the Board. GSA currently leases space from the Virginia Arts Festival (VAF) and Hurrah Players. VAF will assume ownership of the Hurrah building and is planning renovations, to which they have given GSA a voice in the process so that the renovations will match the needs of GSA.

Mr. Clanton suggested the board members review the Performance Calendar and plan to attend the offerings. He reminded the board that Dr. Cihak and Ms. Thorpe would make tickets available for them.

Dr. Cihak addressed that GSA needed students from Franklin. One GSA/Franklin student graduated. The second student unenrolled from GSA. Due to transitions in Franklin's leadership, there was no Franklin representative attending the GSA MAC meetings. Ms. Parker is working with Dr. Cihak and Ms. Thorpe to address this and GSA will be going to Franklin to recruit on September 28th. GSA will also be going to Southampton to recruit as they have five (5) students graduating in 2024.

Referring to Enrollment, Mr. Clanton asked about allotment and how many slots are funded for 2023-2024. Dr. Cihak shared that the current allotment is 382 and the allotment for 2024-2025 will be 400.

The Board agreed to approve the School Report.

### Foundation Report

Ms. Thorpe reported that the GSA Foundation was ramping up their capital campaign. The Board will be meeting next week.

Mr. Clanton inquired about the goal for the capital campaign. Ms. Thorpe shared that it is \$2 million.

Mr. Clanton asked if GSA had entertained a partnership with the Something in the Water festival. Dr. Cihak shared that GSA had tried but received no reply. Dr. Robertson shared that Virginia Beach Schools had been involved the first year of Something in the Water and were involved with the second year until it was cancelled due to COVID. Virginia Beach Schools had reached out for the recent festival held in Virginia Beach but had gotten no reply.

Dr. Cotton asked if there was a connection with Jay Pharoah. Ms. Thorpe expressed concern that there may be animosity as Pharoah supposedly auditioned for GSA and did not get in. Mr. Clanton said that he did not believe there was any concern for that as he had the opportunity to meet Mr. Pharoah and shared his relationship with GSA. He said that Mr. Pharoah was receptive. Mr. Cotton said that he has a meeting schedule with Mr. Pharoah's mother and will bring up GSA.

Mr. Clanton said that he would follow up with Pharrell Williams.

Ms. Thorpe inquired as to whether Senator Rouse or Councilperson Rouse could also help.

### **Unfinished Business**

The Financial Report for the May 24, 2023 meeting needed to be ratified. A member had to leave that meeting early and a quorum was not present when it came time to ratify the report.

Ms. Melnyk moved that the May 24, 2023 Financial Report be ratified. Dr. Patillo seconded. The motion passed unanimously.

### **New Business**

1. **Leadership Action Between Meetings:** Dr. Cihak explained that Ben Wright was hired to serve as the Associate Chair of the Visual Arts Department with the approval of Dr. Gordon and Mr. Clanton.

Ms. Parker moved that the action be adopted. Ms. Melnyk seconded. The motion passed unanimously.

2. **Overnight Field Trip:** Dr. Cihak shared that Donovan Mitchell, the new chair of the Theatre & Film Department would like to take students to the Virginia Thespian Festival in McLean, Virginia, January 3-7, 2024. Students will participate in the one-act competition, workshops, and college auditions.

Dr. Patillo moved that the field trip be approved. Ms. Melnyk seconded the motion. The motion passed unanimously.

At Mr. Clanton's request, Dr. Cihak reminded the Board of the overnight trips they had already approved for 2023-2024. Students from the Instrumental Music, Visual Arts, Vocal Music, Theatre & Film, and Dance departments will be going to New York. Instrumental Music students will be going to the Chantilly Invitational Jazz Festival and All-VA Band and Orchestra event. Musical Theatre students will be traveling to Japan.

3. **Approval of Foundation Board Member(s):** none

**Items from Board Members**

Ms. LaChanda Parker was introduced as the new representative from Franklin. Ms. Parker is a member of the Franklin School Board, a military retiree, and an alumna of the GSA Dance Department. Deborah Thorpe shared that Ms. Parker was and “amazing student” and the only GSA student from Franklin the four years she attended.

*Mr. Clanton shared that he would be in three of Virginia Opera’s productions this season: The Barber of Seville, Sanctuary Road, and Madama Butterfly.*

**Adjournment**

The meeting was adjourned at 11:47 a.m. by Mr. Clanton

**The Governor's School for the Arts  
Operational Budget Expenses for FY24  
Financial Report As Of January 17, 2024**

OBJECT CODE	DESCRIPTION	FY24 BUDGET ORIGINAL APPROPRIATION	REVISED EST REV	ACTUAL YTD	ENCUMBERED TO DATE	AVAILABLE BALANCE	% EXPENDED ENCUMBERED AS OF 1/17/2024
1110	Administrative Salary	\$ 238,201.00	\$ 238,201.00	\$120,240.96	\$0.00	\$117,960.04	50.50%
1120	Teachers: Contracted	\$ 695,238.00	\$ 695,238.00	\$332,681.00	\$0.00	\$362,557.00	47.90%
1121	Teachers: Hourly Salary	\$ 637,000.00	\$ 637,000.00	\$295,089.43	\$0.00	\$341,910.57	46.30%
1150	Clerical Salary	\$ 83,112.00	\$ 83,112.00	\$43,456.86	\$0.00	\$39,655.14	52.30%
1621	Stipends	\$ 11,300.00	\$ 14,800.00	\$6,816.36	\$0.00	\$7,983.64	46.10%
2100	Social Security	\$ 127,382.00	\$ 127,382.00	\$62,426.31	\$0.00	\$64,955.69	49.00%
2210	VRS Retirement	\$ 89,748.00	\$ 89,748.00	\$50,407.58	\$0.00	\$39,340.42	56.20%
2220	VRS Retirement - Hybrid	\$ 81,091.00	\$ 81,091.00	\$33,221.27	\$0.00	\$47,869.73	41.00%
2300	Health Insurance	\$ 154,393.00	\$ 154,393.00	\$61,774.89	\$0.00	\$92,618.11	40.00%
2400	VRS Group Life	\$ 13,779.00	\$ 13,779.00	\$6,741.56	\$0.00	\$7,037.44	48.90%
2510	VLDP Disability-Hybrid	\$ 4,802.00	\$ 4,802.00	\$939.17	\$0.00	\$3,862.83	19.60%
2750	VRS Retiree Healthcare	\$ 12,443.00	\$ 12,443.00	\$6,087.42	\$0.00	\$6,355.58	48.90%
2800	Terminal Leave Payment	\$ 3,000.00	\$ -	\$0.00	\$0.00	\$0.00	0.00%
3000	Contracts	\$ 298,800.00	\$ 329,710.00	\$189,180.39	\$96,894.79	\$81,234.82	77.90%
3117	Equip Maint Contract	\$ 500.00	\$ 500.00	\$57.69	\$0.00	\$442.31	11.50%
5110	Electricity	\$ 33,400.00	\$ 33,400.00	\$15,695.58	\$13,813.30	\$3,891.12	88.30%
5120	Natural Gas	\$ 2,950.00	\$ 2,950.00	\$982.26	\$606.48	\$1,361.26	53.90%
5130	Water	\$ 4,200.00	\$ 4,200.00	\$1,836.66	\$1,187.13	\$1,176.21	72.00%
5250	Postage/Courier	\$ 800.00	\$ 800.00	\$67.23	\$0.00	\$732.77	8.40%
5260	Telephone	\$ 22,700.00	\$ 22,700.00	\$12,519.15	\$9,151.85	\$1,029.00	95.50%
5300	Insurance	\$ 8,000.00	\$ 8,000.00	\$7,437.00	\$0.00	\$563.00	93.00%
5400	Leases/Rentals	\$ 620,568.00	\$ 604,168.00	\$476,318.46	\$113,292.46	\$14,557.08	97.60%
5501	Local Travel	\$ 26,000.00	\$ 26,000.00	\$10,901.50	\$0.00	\$15,095.50	41.90%
5550	Staff Development	\$ 3,000.00	\$ 800.00	\$135.23	\$0.00	\$664.77	16.90%
6000	Supplies	\$ 119,999.00	\$ 100,499.00	\$32,942.34	\$0.00	\$67,556.66	32.80%
6040	Technology	\$ 18,000.00	\$ 18,000.00	\$729.13	\$0.00	\$17,270.87	4.10%
8200	Equipment Additions	\$ 26,000.00	\$ 26,000.00	\$22,776.48	\$2,785.00	\$438.52	98.30%
		\$3,336,406.00	\$3,367,316.00	\$1,791,461.91	\$237,731.01	\$1,338,120.08	60.30%



**THE GOVERNOR'S SCHOOL FOR THE ARTS**

**FY24 Operational Budget  
Summary of Revenue**

**January 17, 2024**

<b>Revenues</b>	<b>FY23</b>	<b>YTD</b>
Anticipated State Entitlement for 355 students*	\$1,571,542.00	\$777,945.48
State Technology	\$26,000.00	\$0.00
Fund Transfer	\$0.00	\$0.00
Tuition**	\$1,738,864.00	\$951,368.00
Education Stabilization Fund	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$3,336,406.00</b>	<b>\$1,729,313.48</b>

\*Based Upon Anticipated Enrollment Submitted September 30, 2022.

\*\*Funding 382 students for FY24.

City	Total # of applicants	American Indian	Asian	Black	Hispanic	Pacific Islander	two or more	White	TOTAL BIPOC	Total %	Gender F	Gender M	Gender NB
Chesapeake	99	1	5	25	5	3	21	44	60	61%	76	21	2
Franklin	4	0	0	2	0	0	0	2	2	50%	2	2	
Isle of Wight	20	0	1	4	0	0	4	11	9	45%	12	6	2
Norfolk	62	0	5	11	2	1	8	35	27	44%	42	17	2
Portsmouth	23	0	0	12	0	0	2	9	14	61%	18	4	1
Southampton	6	0	0	3	0	0	0	3	3	50%	5	1	
Suffolk	37	0	1	8	0	0	9	19	18	49%	30	4	3
Virginia Beach	121	0	7	22	5	0	31	56	65	54%	91	25	5
TBD	3	0	0	1	1	0	0	1	2	67%	1	1	1
<b>TOTALS</b>	<b>375</b>	<b>1</b>	<b>19</b>	<b>88</b>	<b>13</b>	<b>4</b>	<b>75</b>	<b>180</b>	<b>200</b>	<b>53%</b>	<b>277</b>	<b>81</b>	<b>16</b>
											<b>74%</b>	<b>22%</b>	<b>4%</b>

**Proposed Adjustments to FY24 Budget**  
*The Governor's School for the Arts*

The FY24 budget for The Governor's School for the Arts was built on an anticipated enrollment of 355 students, which was the anticipated allocation in September of 2022, when anticipated figures were submitted to the state. As of September 30, 2023, the GSA enrollment was 396 students, which is what was submitted to the Virginia Department of Education. The additional 41 students resulted in GSA receiving additional state entitlement funds.

The result is an increase of \$195,232, as noted below:

FY23 Budgeted State Entitlement	FY 23 Actual State Entitlement	Difference
\$1,571,542	\$1,765,317	\$193,775

GSA respectfully requests approval to allocate the additional funds as follows:

Purpose	Account Code	Amount
<b>Technology/Security Upgrades</b>		
ePlus Contract: Access Control Server Replacement	9200-8-870-900-98300-0000-300000	\$18,000
ePlus Contract: Secure Access Cards	9200-8-870-900-98300-0000-300000	\$3,000
<b>Part-Time Staffing</b>		
Dance Hourly Wages	9200-8-870-900-98100-0000-112100	\$23,000
IM Hourly Wages	9200-8-870-900-98140-0000-112100	\$23,000
Musical Theatre Hourly Wages	9200-8-870-900-98160-0000-112100	\$23,000
Theatre/Film Hourly Wages	9200-8-870-900-98120-0000-112100	\$23,000
Visual Art Hourly Wages	9200-8-870-900-98180-0000-112100	\$23,000
Vocal Music Hourly Wages	9200-8-870-900-98200-0000-112100	\$23,000
<b>Full-Time Bonuses (Following NPS)</b>		
Contracts	9200-8-870-900-98300-0000-300000	\$20,000
<b>Supplies</b>		
Administrative Supplies	9200-8-870-900-98300-0000-600000	\$14,775
<b>TOTAL</b>		<b>\$193,775</b>



The Governor's School for the Arts

# Proposed International Trips 2025

<b>Date</b>	<b>Department</b>	<b>Location</b>	<b>Description</b>
June 16-23, 2025	Vocal Music	Italy	Students will perform in Venice, Florence, and Rome. Students will also visit cultural and historic sights to include Doge's Palace, Pantheon, Trevi Fountain, and the Vatican.
October 2025	Musical Theatre	Japan	Students will perform in Miyazaki (Virginia Beach's sister city), Kitakyushu City (Norfolk's sister city), Hiroshima, Kyoto, and Osaka at large community venues, as well as designated schools. They will visit the city halls to present the mayoral messages.

*A Governor's School sponsored by the Virginia Department of Education and the public school divisions of Chesapeake, Franklin, Isle of Wight, Norfolk, Portsmouth, Southampton, Suffolk, and Virginia Beach.*

**THE GOVERNOR'S SCHOOL FOR  
THE ARTS - ACTIVITY FUND**

**NORFOLK, VIRGINIA**

**STATEMENT OF CASH RECEIPTS  
AND DISBURSEMENTS  
JUNE 30, 2023**



**INDEPENDENT AUDITOR'S REPORT**

The Committee of Superintendents  
The Governor's School for the Arts - Activity Fund  
Norfolk, Virginia

**Opinion**

We have audited the accompanying financial statements of The Governor's School for the Arts - Activity Fund (a nonprofit organization), which comprise the statement of cash receipts and disbursements -- cash basis for the year ended June 30, 2023 and the related notes to the financial statement.

In our opinion, the financial statements referred to above presents fairly, in all material respects, the cash receipts and disbursements of The Governor's School for the Arts -- Activity Fund for the year ended June 30, 2023 in accordance with the cash basis of accounting as described in Note 1.

**Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of The Governor's School for the Arts -- Activity Fund and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Basis of Accounting**

We draw attention to Note 1 of the financial statement, which describes the basis of accounting. This financial statement is prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

**Responsibilities of Management for the Financial Statement**

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the cash basis of accounting described in Note 1, and for determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibilities for the Audit of the Financial Statement**

Our objectives are to obtain reasonable assurance about whether the financial statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

**INDEPENDENT AUDITOR'S REPORT (Continued)**

Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statement.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statement, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statement.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of The Governor's School for the Arts – Activity Fund's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statement.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about The Governor's School for the Arts – Activity Fund's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charges with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

*Colby & Company PLC*

Chesapeake, Virginia  
August 30, 2023

**THE GOVERNOR'S SCHOOL FOR THE ARTS - ACTIVITY FUND  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS  
FOR THE YEAR JULY 1, 2022 TO JUNE 30, 2023**

**CASH RECEIPTS AND DISBURSEMENTS BY PROGRAM**

	Dance	Executive	Instr Music	Musical Theatre	Theatre & Film	Visual Arts	Vocal Music	Total
<b>CASH RECEIPTS</b>								
Receipts	\$ 120,765	\$ 70,811	\$ 87,614	\$ 158,534	\$ 106,636	\$ 84,326	\$ 31,243	\$ 659,929
<b>CASH DISBURSEMENTS</b>								
Build-out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Camp	-	-	3,650	-	-	6,860	1,410	11,920
Equipment	-	-	-	-	-	-	-	-
Festival	3,430	-	-	-	-	-	-	3,430
Fundraising	-	4,082	37,063	-	-	425	-	41,570
Guest artists	1,350	-	8,353	1,733	5,847	11,133	700	29,116
Honor Society	461	-	-	42	-	-	-	503
Instructional materials and supplies	8,965	-	2,010	-	7,480	6,147	2,032	26,634
Operating	-	47,112	-	-	-	-	-	47,112
Performances and exhibits	32,269	-	17,846	72,637	44,511	5,945	20,314	193,522
Prom	-	9,822	-	-	-	-	-	9,822
Scholarships	-	-	-	200	-	-	-	200
Student fees	-	11,227	-	-	-	-	-	11,227
Student trips	49,931	-	12,827	84,600	46,408	16,037	-	209,803
Yearbook	-	-	-	-	-	10,936	-	10,936
<b>TOTAL CASH DISBURSEMENTS</b>	\$ 96,406	\$ 72,243	\$ 81,749	\$ 159,212	\$ 104,246	\$ 57,483	\$ 24,456	\$ 595,795
<b>INCREASE(DECREASE) IN CASH</b>	\$ 24,359	\$ (1,432)	\$ 5,865	\$ (678)	\$ 2,390	\$ 26,843	\$ 6,787	\$ 64,134
<b>TRANSFERS BETWEEN PROGRAMS</b>	(6,923)	20,587	(2,580)	(5,316)	(561)	(5,430)	223	-
<b>BEGINNING CASH ALLOCATED</b>	29,085	5,340	41,519	30,852	7,577	57,407	77,852	249,632
<b>ENDING CASH ALLOCATED</b>	\$ 46,521	\$ 24,495	\$ 44,804	\$ 24,858	\$ 9,406	\$ 78,820	\$ 84,862	\$ 313,766

See notes to the financial statements.



THE GOVERNOR'S SCHOOL FOR THE ARTS – ACTIVITY FUND

NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2023

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:**

**(A) Nature of operations:**

The Governor's School for the Arts - Activity Fund (the "Entity") is a Virginia not-for-profit school that offers intensive programs in dance, music, musical theater, theater, and visual arts for talented and highly motivated high school students who want to develop their potential in the arts to a high degree. High school students enrolled in a public school in Chesapeake, Franklin, Isle of Wight County, Norfolk, Portsmouth, Southampton County, Suffolk, or Virginia Beach are eligible to attend. The Governor's School for the Arts - Activity Fund is operated by the Governor's School for the Arts Regional Board.

**(B) Method of accounting:**

The accompanying financial statement has been prepared on the cash basis of accounting. Under that basis, the only asset recognized is cash, and no liabilities are recognized. All transactions are recognized as either cash receipts or disbursements, and noncash transactions are not recognized. The cash basis differs from generally accepted accounting principles primarily because the effects of outstanding receivables and obligations unpaid at the date of the financial statements are not included in the financial statements.

**(C) Concentrations of credit risk:**

The Entity places its cash with high credit quality financial institutions, although at times some amounts may be in excess of the FDIC insurance limits. At June 30, 2023, the Entity had \$ in demand deposits on hand in financial institutions which exceeded the depositor's insurance provided by the applicable guaranty agency.

**(D) Donated Services:**

The entity has a large number of volunteers who have given significant amounts of their time to programs, fund-raising events, and management. No amounts have been reflected in the accompanying statement of cash receipts and disbursements for these donated services since no objective basis is available to measure the value of such services.

**(E) Use of Estimates:**

The presentation of financial statements requires management to make estimates and assumptions that affect certain reported amounts and disclosures. It is at least reasonably possible that the significant estimates used will change in the next year.

**(F) Advertising:**

The Entity expenses advertising costs as incurred; however, they incurred no advertising costs for the year ended June 30, 2023.

**(G) Fair value of financial instruments:**

The carrying amount of the entity's cash approximates its fair value.

See independent auditor's report.

THE GOVERNOR'S SCHOOL FOR THE ARTS – ACTIVITY FUND

NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2023

**NOTE 2 - INCOME TAXES:**

The Entity is operated as a Virginia Public School, and as such, is not required to file its own tax return.

**NOTE 3 - RELATED PARTY TRANSACTIONS:**

The Entity receives a substantial amount of its cash receipts from The Governor's School for the Arts Foundation, which is designated for specific activity funds.

**NOTE 4 - FACILITIES:**

During the year ended June 30, 2014, the entity relocated to a larger space in Norfolk, Virginia. The costs associated with improving the space are as follows:

	<u>2023</u>	<u>2022</u>
Build-out	\$ -	\$ -
Equipment	-	1,511
Furniture	-	-
Total costs	<u>\$ -</u>	<u>\$ 1,511</u>

Improvement and relocation expenses were paid for with funds raised by The Governor's School for the Arts Foundation through a capital campaign.

**NOTE 5 - SUBSEQUENT EVENTS:**

**Date of Management Evaluation**

Management has evaluated subsequent events through August 30, 2023, the date on which the financial statements were available to be issued.

See independent auditor's report.

**DATE:** 11/17/2023

**TO:** The Governor's School for the Arts

**FROM:** Stephanie Brown, Member Services Manager

**RE:** 2022 - 2023 Workers' Compensation Final Audit



**We are pleased to provide the enclosed 2022 - 2023 Workers' Compensation Payroll Audit. The final audited payroll created a balance due on your account. An invoice for the additional contribution is enclosed.**

**Please review the audit carefully and advise if there are any concerns or if any adjustments should be made. Payroll audit disputes must be received within 30 days of receiving this audit. Otherwise, prompt payment of the additional contribution is appreciated.**

**Thank you for your attention to this important matter.**

**Enclosures (2)**

2022 - 2023 Workers' Compensation Audit Billing

The Governor's School for the Arts



Group	Classification	Class Code	2022 - 2023 Audited Payroll	Rate	Audited Contribution
	School Prof. Emp. & Clerical	8868	\$ 1,721,284	0.23	\$ 3,958.95
		SUM	\$ 1,721,284		\$ 3,959
	Experience Mod			1.00	\$ 0
	Standard Contribution				\$ 3,959
	Less Premium Discount				\$ 0
	Scheduled Debit/Credit			1.000000	\$ 0
	Audited Contribution				\$ 3,959
	Less Contribution Paid				\$ 3,673
	AUDIT CONTRIBUTION DUE				\$ 286

**AUDITS MUST BE DISPUTED WITHIN 30 DAYS OF RECEIPT**